

March 28, 2016

Gordon Dunne  
English Department

Regarding: Letter of Progress 2015 - 2016

Dear Gordon,

I am pleased to inform you that, in accordance with the terms of Salt Lake Community College's Policies and Procedure Manual, your Sitting Tenure Committee has evaluated your progress toward tenure and has recommended that you receive a **Letter of Progress for the 2015 – 2016 Academic Year**, recognizing one year of satisfactory evaluation by your Associate Dean, Department, students and colleagues. It is my pleasure to concur with the Committee's recommendation.

The procedures outlined in Chapter 4, Paragraph III. C.10.2 of the Policies and Procedure Manual state:

Recommendation of the Department Sitting Committee for Letters of Progress or Concern:

*Based on this vote, by majority, the committee recommends to the Dean or Associate Vice President either a Letter of Progress or a Letter of Concern. If the Sitting Tenure Committee cannot achieve a majority decision to recommend a Letter of Progress, it will recommend a Letter of Concern. The recommendation to the Dean or Associate Vice President must be clearly for Progress or of Concern and must include the rationale for the recommendation.*

Based on a review of your classroom practice, student evaluations, professional development, and service to your Department and the College, your Tenure Sitting Committee reports that you have complied with the expectations of your 2015/2016 faculty contract and are making significant educational contributions to the College.

You have received a letter from your Associate Dean, Stephen Ruffus, on behalf of your Sitting Committee informing me as Dean that they recommended you receive a Letter of Progress for the 2015-16 academic year. It is a thoughtful and carefully constructed letter from your colleagues and reflects their professionalism and the seriousness with which they took their responsibilities as a committee, which is a measure of their respect for you. They find you to be deeply committed to advancing the learning of your students. I have read their letter carefully. I urge you to do so as well as you consider your work this year and as you think about and plan your work in the future.

Congratulations on obtaining a **Letter of Progress for the 2015-2016 Academic Year**. I look forward to continuing to work with you during the forthcoming school year.

Sincerely,



Dr. John S. McCormick, Dean, School of Humanities and Social Sciences

Copies: Stephen Ruffus, Associate Dean, English Department  
Human Resources Personnel File