**English 900-001:** Integrated **Reading and Writing**

# Instructor: Alena Balmforth

**Email:** Please use Canvas mail whenever possible; or [alena.balmforth@slcc.edu](mailto:alena.balmforth@slcc.edu)

**Telephone:** Office: (801) 957-4582, Cell: (801) 573-7179

**Class Times:** Monday/Tuesday/Thursday from 10:00 a.m. to 12:30 p.m.

# Office Hours: Monday/Tuesday/Thursday from 9:30 to 10:00, 12:30 to 1:00 p.m., or by appointment -TB516C

**Course Description**

This course is designed to help you become a more confident reader and writer and to prepare you for reading and writing tasks for other English courses, other college level courses, in the workplace, and the community. Through reading and writing we think, learn, discover ideas, remember, and then communicate what we have thought, learned, discovered, and remembered. To help us accomplish our goals, we will read articles and stories by professional as well as student writers, participate in collaborative learning activities; and learn how to apply what you learn in your writing.

**Prerequisites.** Students enrolled in Engl0990 must have met ***ONE*** of the following requirements:

1. Placement into Engl0900 or higher by taking the College Placement Test (CPT), or
2. Placement of non-native English speakers (students whose first language is not English) by completion of ESL 1010 or ESL 1020 and with a grade of “C” (not “C-“ or better).

**Required Materials.** There is no textbook for this course. However, you will be required to print out several readings either assigned by your instructor or found through your research.

**Course Objectives**

* use a concise, comprehensive writing process to write essays;
* choose and analyze an audience and purpose for each essay;
* connect reading and writing strategies;
* gather and interpret information;
* read critically and learn to use readings as knowledge-making processes;
* think critically about your own as well as other writers’ work;
* use available tools and resources, including peer review and technology to create documents;
* learn to use reading and writing as a problem solving experience;
* write collaboratively, including reviewing other classmates’ writing;
* Appreciate multicultural perspectives.

**Student Assessment.** Your final grade for this course will consist of three parts: your participation, the development of your writing process, and your writing. Activities you will be graded on: 1) preparation and participation, 2) writing assignments, 3) peer group activities, 4) in- and out-of class assignments, 5) quizzes, and 6) other activities as assigned. *There is no final exam given in this course; however, we will meet on the assigned final date – Aug 4th.*

If you drop the course for some reason, please follow the procedure outlined in the *General Catalog*. If you officially withdraw from the course by **July 5, 2016,** you will receive a “W” grade, which is not calculated into your GPA. If you simply stop coming to class but do not officially withdraw, you will receive an “E.”

**Grading Scale:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | B+ 87-89 | C+ 77-79 | D+ 67-69 |  |
| A 93-100 % | B 83-86 | C 73-76 | D 63-66 | E 59 and below |
| A- 90-92 | B- 80-82 | C- 70-72 | D- 60-62 |  |

**Advancement:**

You must pass ENGL 0900 with a grade of “C” (not “C-“) or higher to enroll in ENGL 0990.

**Positive Classroom Environment.** Because this class is a participatory learning community, people may not disrupt the class with their words or actions. Rude, sarcastic, obscene, or disrespectful speech and inappropriate behaviors are unacceptable. I reserve the right to ask students to leave who are committing any actions I believe to be toxic to our positive learning environment. Additionally, it is disrespectful when you answer phone calls or text while others are speaking or working during class. Feel free to use a laptop or tablet computer to take notes or conduct class-related activities; however, please don’t use these devices to browse the web during class. Let’s be respectful of one another and enjoy our time together.

**Student Writing Center.** SLCC’s Student Writing Center gives you the opportunity to discuss your writing with a peer tutor or a faculty advisor. Advisors are available to help you with any writing assignment for any class you take. When you go to the Student Writing Center, be prepared with questions for your advisor. To make an appointment, stop by the Student Writing Center in AAB on the Redwood campus. Or call 801-957-4893. Online advising is also available—for more information, go to [www.slcc.edu/swc](http://www.slcc.edu/swc).

**Plagiarism.** Students commit plagiarism when they submit another author’s work as their own. Plagiarism also includes the failure to attribute unique phrases, passages, or ideas to their original source. Plagiarism is a violation of the student code of conduct. If you’re ever unsure about whether you are or might be plagiarizing, ask me and I’ll help you figure it out.

**Accommodation for Disabilities.** Students with medical, psychological, learning or other disabilities desiring accommodations or services under ADA, should contact the Disability Resource Center (DRC).  The DRC determines eligibility for and authorizes the provision of these accommodations and services for the college.   Please contact the DRC at the Student Center, Suite 244, Redwood Campus, 4600 So. Redwood Rd, 84123.  Phone: (801) 957-4659, TTY:  957-4646, Fax:  957- 4947 or by [drc@slcc.edu](mailto:drc@slcc.edu).

**Title IX.** Title IX states that, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied benefit of, or be subjected to discrimination under any education program or activity receiving federal funds.” SLCC is committed to investigating sexual discrimination complaints.

Examples of violations (but not limited to):

* Sexual advances, requests for sexual favors and sexually motivated physical conduct
* Overt or subtle pressure for sexual activity
* Sexually offensive verbalization including remarks, “teasing”, slurs, and innuendo
* Repeated inappropriate jokes or comments about sex or gender specific traits
* Conduct that is demeaning or derisive and occurs substantially because of one’s gender
* Sexual assault
* Sexual violence
* Gender based disparate treatment

Violations can occur in any college environment, such as (but not limited to):

|  |  |
| --- | --- |
| * Field Trips | * Classrooms |
| * Student Clubs | * Athletics |
| * Transportation | * On Campus Events |

If you have questions or concerns regarding your rights or responsibilities, or if you would like to file a Title IX complaint please contact: Dr. Marlin Clark, Dean of Students, 801-957-4776, STC 276 A (Redwood). *Salt Lake Community College has a strong prohibition against RETALIATION!*The college does not tolerate acts of retaliation against anyone for engaging in filing a complaint or participating in an investigation.

**FAQs.**

* **Where do we find homework assignments and other course updates?**

You will find homework details beyond what is listed on the schedule and course updates posted on Canvas under Announcements. Also, please check your Bruinmail email often. If I need to update the entire class quickly (for example, if I must cancel class), I will email Tyou.

* **What did I miss?**

Please do not casually ask me this question. It is your responsibility to track assignments by checking the Canvas page and contacting other students when you miss a class. Be sure to exchange contact information with others in the class for this reason. If you have a ***specific question***, then of course you may email me.

* **How can I make up missed work?**

You may not make up late work or work you do not complete because of an absence. If you will be absent the day an assignment is due, please email it to me before the beginning of class on the day it is due or your work will not be accepted. All work is due at beginning of class.

* **What if I’m late?**

Please make every effort to be on time. If you arrive late, please be respectful and avoid disrupting the class. You will also be given only ½ attendance point for the day.

* **How can I reach you outside of class?**

The best way to reach me is to email me at [alena.balmforth@slcc.edu](mailto:alena.balmforth@slcc.edu). Please allow me 24 hours to respond Monday through Friday. I generally respond to weekend emails on Mondays. Phone messages go to my email, so I will likely respond to you by email if you leave a phone message. You can also call me at 801-573-7179 – do not hesitate to call!

* **What should I do if I’m confused or having problems?**

Please talk to me! We can work through challenges together. Call me, send me an email, or set up an appointment with me

**Tentative schedule:**

**Week 1** Introduction to the course and one another

Understand audience and analyze purposes for writing

Explore writing and the writing process

Explore reading and the reading process

Explore the relationship of reading and writing and how they work together

Annotating

Taking notes

**Week 2** Summary writing – what it is and why we use it

Using pre-reading, during reading, and post-reading techniques

Response writing

Newspapers - summaries

Magazines - summaries

Using library data bases to find articles

**Week 3** Discovering controversial topics

Practice looking at sides of an issue

Understand opinion vs fact

Learn patterns of development of paragraphs

Identify organization of ideas in essays

**Week 4** Decide on a topic of interest that will be used for the major essay

Discover a question that will be addressed in the essay (guiding question)

Determine audience and purpose for the essay

Gather ideas through research and interviewing

Determine criteria for articles when doing research

**Week 5** Change the guiding question to a thesis statement that states the problem

Develop ideas using argument

Provide relevant evidence

Find a solution to the problem

**Week 6** Interviewing

Relevant interview questions

Ways to use sources in the essay

MLA Guidelines

**Week 7** Drafting – putting it all together

Peer Review

Ways to use peer review to help revise essay

Editing

**Week 8** Presentations